**Actions to Stop Doing**

* Pushing off clean code and bug fixes until near the end of the project.
* Having lengthy meetings. We need to work on being more succinct and efficient.

**Actions to Start Doing**

* Implement clean code practices early on.
* Following through on the practices Test Driven Development.
* Fixing bugs as we encounter them.

**Actions to Keep Doing**

* Keeping good communication between team members regarding task completion and accountability.
* Keep delivering the needed documents by the recommended deadlines.
* Started doing Unit Testing

**Work Completed vs. Not Completed**

* **Completed: User story 1:** As a young adult, I want to have a streamlined experience to allow for ease of use and drive adoption. (Carried from Sprint 3 User Story)
* **Completed: User story 2:** As a front end user, I want to have use a product that has been thoroughly tested.( Front and Back end testing)
* **Completed: User story 3:** As a young adult, I want to have confidence that the app I am using is bug free and written with clean code standards applied. (Fix Bugs & Clean Code)
* **Completed: User story 4:** As a scholar, I want all documentation and deliverables to be ready by the end of the quarter. ( Final project presentation and documentation)

**Work Completion Rate**

|  | Sprint 1 | Sprint 2 | Sprint 3 | Sprint 4 |
| --- | --- | --- | --- | --- |
| **Total Number of User Stories Completed During the Prior Sprint** | 2 | 2 | 1 | 4 |
| **Total Number of Estimated Ideal Work Hours Completed During the Prior Sprint** | 110 | 111 | 90 | 128 |
| **Total Number of Days During the Prior Sprint** | 10 | 10 | 10 | 10 |
| **The final Sprint Burnup Chart for the Previous Sprint Should Be Available for Viewing in the Lab and an Email of this Chart Sent to the TA/Professor** | [Link to Sprint 1 Burnup Chart](https://docs.google.com/spreadsheets/d/1eT2X4jkW8zJl4sqHub6wWgTYjLR5e6xgqt6CDqwLX3g/edit?usp=sharing) | [Link to Sprint 2 Burnup Chart](https://docs.google.com/spreadsheets/u/1/d/1eT2X4jkW8zJl4sqHub6wWgTYjLR5e6xgqt6CDqwLX3g/edit) | [Link to Sprint 3 Burnup Chart](https://docs.google.com/spreadsheets/d/19WBrQa6q2gT7pPU8-T4qPt92IijurOBEDjGXGubbCho/edit#gid=0) | [Link to Sprint 4 Burnup Chart](https://docs.google.com/spreadsheets/d/1UU8gkKbq6M2nGcQiUbwx3Vp2ImAdq3J9Bvu7g0YUMYA/edit#gid=0) |

**Average user stories/day:** 2 +2+1+4 / 40 = 0.225 user stories /day

**Average ideal work hours/day:** 110 + 111 + 90 + 128 / 40 = 10.975 hours / day